# **WARRANTY CLAIM FORM 80-226B INSTRUCTIONS**

Warranty Claim Form 80-226B is a four part NCR form. The four parts will be used as follows: Part 1 (White) FACTORY COPY . . . . . . . . Allied's permanent Unit File copy. Part 2 (Goldenrod) **DEALERS FILE COPY** . . . . . Retain for Dealer's records.

Part 3 (Yellow) FACTORY ACKNOWLEDGMENT. Combination Acknowledgment and

Return Parts Request, to be returned to Dearler along with the Packing Slip copy.

Part 4 (Pink) PACKING SLIP . . . . . . . . . . . . Packing Slip copy to be sent to Allied

along with returned parts.

# FORM DISTRIBUTION:

The completed form parts are to be distributed as follows:

Part 2, is to be removed and retained for your records.

Parts 1, 3 & 4 are to be sent, intact, to Allied, attention Warranty Coordinator.

# **FORM WORKSHEET:**

For your convenience, we have included a pad of (50) copies of the warranty claim form top sheet which may be used as a worksheet preparatory to typing the formal claim. These worksheet forms may be photocopied as additional worksheets are required. Please DO NOT use the 4-part form set as a worksheet.

#### **CLAIM FORM COMPLETION:**

Proper completion of the form will minimize the time required to process and finalize your claim. The following information is required on all claims.

- Dealer's name, address, city, state, and zip
- Dealer's claim number
- Machine owner's name and machine location
- Machine model and serial number
- Delivery date of machine and/or defective part
- Hours in service of machine and/or defective part
- Date of failure
- Date parts replaced (or failure corrected)
- Part number of part causing failure
- Allied/Wagner Part number/s of parts claimed, if any
- Detailed explanation of failure and corrective action
- Dealer's authorized signature and claim date

# PARTS TO BE CLAIMED:

If parts are being claimed, the part number, description and cost for each part are to be stated on the claim. All parts being claimed must be purchased from Allied. If parts were not purchased from Allied, written permission must be obtained from authorized Allied personnel. A copy of the invoice on which parts were purchased must be attached to the claim. State currency used if other than U.S. Dollars.

## LABOR TO BE CLAIMED:

If labor is to be claimed, it should be broken down between shop labor and field labor in the spaces provided. Separate boxes have been provided for regular time and overtime. State currency used if other than U.S. Dollars.

Additional spaces have been provided on the form in which the dealer may record additional costs (not covered by warranty) such as travel time, mileage and subsistence, as may be useful for dealer's internal accounting purposes.

## PARTS RETURNED TO ALLIED FOR INSPECTION:

Unless otherwise specifically requested, failed parts related to the warranty claim are to be retained by the dealer until such time as Allied authorizes their return or until settlement of the claim is received.

Parts return will be requested/authorized by Allied by returning the third and fourth copies (Acknowledgment and Packing Slip) of the warranty claim form to the dealer. The yellow Acknowledgment copy will specify which parts are required for inspection and evaluation. The pink Packing Slip copy is to be included in the return parts shipment.

If parts are being returned to Allied along with the formal claim, or if parts were requested and returned to Allied prior to submitting your formal claim, indicate the date the parts were returned, and how returned, in the appropriate boxes on the claim form.



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